



YSGOL GYMRAEG DEWI SANT

Parent Involvement Policy

“Tyfu a Llwyddo Gyda’n Gilydd”

At Ysgol Gymraeg Dewi Sant, we believe that parents have a vital contribution to make to their children’s education. Parents have unique experiences that gives them essential knowledge of their children’s needs and understanding of how to best support them throughout their school life. We encourage parents to take an active part in their children’s education by ensuring that information and homework is communicated bilingually. We invite parents to share their views and any concerns that may arise so that staff and parents/carers can work together for the best outcomes for the child.

Ysgol Gymraeg Dewi Sant is a values-based school. This means that staff, children, parents/carers and governors have decided which values they feel are important for our school for example, respect and cooperation. One of these is promoted each month with the aim that all adults and children demonstrate that value consistently. This is one way in which we as a school are committed to establishing and maintaining a purposeful and effective working relationship with all families. Our school motto of “Growing and Succeeding Together” emphasises the importance of collaborative working.

Our school understands that some parents are unable to be fully involved in the life of the school because of other commitments and that this does not mean they are not interested in their child’s education. We aim therefore to provide opportunities for different levels of parent involvement so that all parents / carers can participate e.g. organising curriculum evenings or additional opportunities for parents to attend events.

Aim

To promote the involvement of parents in their children’s learning and the life of the school.

Objectives

In order to create a positive learning culture in which all parents / carers feel welcome and valued, we will:

- create an atmosphere that is respectful and positive towards everyone involved in the school – children, parents/ carers and staff
- maintain an ‘open door’ approach for parents/carers to contact and visit the school
- work with parents/carers to encourage achievement, attainment, wellbeing and positive behaviour at home and at school
- provide opportunities throughout the year to invite families into school.

Communication between home and school

At Ysgol Gymraeg Dewi Sant we will:

- provide information in a timely, specific, targeted and accessible way so that parents feel informed, confident and knowledgeable about school.
- Communication is through:
 - ✓ the school prospectus
 - ✓ e-mail
 - ✓ the weekly newsletter
 - ✓ Twitter
 - ✓ key policies
 - ✓ termly pupil progress meetings
 - ✓ curriculum open evenings
 - ✓ curriculum leaflets
 - ✓ informal and formal meetings
 - ✓ values assemblies with parents
 - ✓ telephone calls
 - ✓ the school website

Involving parents in their child's learning

At Ysgol Gymraeg Dewi Sant we will:

- celebrate your child's achievements and reward effort and improvement.
- hold consultation evenings where progress is discussed and targets / the next steps are explained and agreed.
- send home the child's school annual report and give the child and parents an opportunity to respond.
- encourage parents / carers to support their child at home with via bilingual guidance and homework.
- encourage parents / carers to take part in the school's values by nominating their child's achievements
- provide reading books and an opportunity to record responses in a reading diary
- provide a home school diary (for individual pupils if and when required)

Informing parents of their child's progress in school

At Ysgol Gymraeg Dewi Sant we will provide parents/carers with:

- termly overviews for each class
- weekly newsletters
- an annual report of their child's progress
- regular progress reports for pupils on intervention programmes and Individual Education Plans / Profiles when appropriate
- the governors' report to parents
- teacher-parent workshops (e.g. helping children with reading/math)
- informal day-to-day contact either verbally or by letter
- opportunities to meet the class teacher at least twice a year. Attendance of parents/carers at parents' evenings is very important in order to contribute to the assessment of how their children are progressing and agree ways in which they can help.

Opportunities to get involved with school **

At Ysgol Gymraeg Dewi Sant parents can:

- volunteer e.g. Kerbcraft or listening to readers
- become a parent governor
- visit the school to talk about an agreed subject
- help on school/class trips.

** Please note that regular volunteering will require a DBS check.

Transporting children

Every trip and visit not covered as part of the initial parental consent form will be discussed and risk assessed. Wherever possible transport will be organised using reputable bus companies, however on rare occasions parents / carers or staff are kind enough to help transport children to visits or off-site activities arranged by the school. Where parents / carers or staff are used, the head teacher will ensure that parents are advised in advance of the arrangements and explicit consent will be sought. The head teacher will discuss the transport arrangements with everyone to ensure that parents / carers and staff agree and that volunteer drivers are aware of their responsibilities. Pupils must be restrained by a seat belt and if necessary be seated in a booster seat. No child will be transported in the front seat unless it is the driver's own child or if the child's parent has given permission and no parent / carer will transport a single child who is not their own. The member of staff responsible for the trip will have the contact details of the volunteer drivers and each volunteer driver will be required to complete a compliance declaration (see appendix 1).

Successful inductions and transitions

At Ysgol Gymraeg Dewi Sant we will:

- provide opportunities for individual visits for all prospective parents to find out about the school
- provide opportunities for parents/carers to discuss transitions at a meeting.
- inform parents of any changes e.g. from part time to full time education or changes in the Curriculum from Foundation Phase to KS2.

Parents' views and opinions

At Ysgol Gymraeg Dewi Sant we will:

- encourage consultation with parents on key issues and policies in school
- provide feedback from parents on key events.

Support available for parents

Head Teacher

Parents/carers are encouraged to see the Head Teacher to inform the school of any change in home circumstances, to discuss any concerns they may have or ways in which the school can support the parents/carers. In the absence of the Head Teacher, the Deputy Head will be able to help.

Class Teacher

If a parent has any general concerns, the class teacher is the first person to contact, as he/she knows their child best. Teachers are available from 8.40 to 8.50am every day. Parents/carers requesting a meeting with a member of staff should make a mutually convenient appointment.

For reasons of security, parents/carers who have an appointment are asked to report to the main office before going to the classroom.

If the class teacher is absent, the parent/carer is advised to consult with another teacher .The class teacher may then refer the concern to the appropriate member of the school’s senior management team who are:

- Mrs Jennings Head Teacher
- Miss Samuel Deputy Head
- Mr Jones Leading Learning in KS2
- Mrs Roberts Leading Learning Foundation Phase
- Miss Phillips Leading Learning Foundation Phase / Additional Learning Needs Coordinator

Management Team

Should any teacher have a concern with regard to unacceptable behaviour considered to be of a serious nature, in line with school policy they will refer the matter to the Head or Deputy Head . In the event of serious incidents, the Head Teacher will always be informed.

School Secretary

Parents/carers are asked to inform the school if their child will be absent for any reason before school starts on the first day of absence.

Monitoring and review

The Head Teacher will monitor and review this policy on a regular basis and report to governors on its effectiveness.

Signed: (Head Teacher)

Signed: (Chair of Governors)

January 30th 2019

